

# **East Montpelier Historical Society**

## **Bylaws**

### **Article I**

#### **Name**

The name of the organization shall be "East Montpelier Historical Society."

### **Article II**

The purpose of this society shall be to bring together those people interested in the history of the town of East Montpelier.

The society's major function will be to discover and collect any material which may help to establish or illustrate the history of the town: printed material, manuscripts, museum material and material objects illustrative of life, conditions, events, and activities of the past and the present.

The society will provide for the preservation of such material and for its accessibility, as far as may be feasible. It will cooperate with officials in insuring the preservation of the records and archives of the town, and the preservation of historic buildings, monuments and markers.

The society will disseminate historical information and arouse interest in the past by publishing historical material, by holding meetings and discussion, by marking historic buildings, sites and trails, and by using all media to awaken public interest.

The society will co-operate with the state historical society and the state Division for Historic Preservation to collect and preserve materials so that these materials can be made available to students and scholars.

### **Article III**

#### **Membership and Dues**

Section 1. Membership shall be open to persons who are interested in offering special support to the objectives of the society.

Section 2. There shall be three classes of membership:

1. Regular active members – annual dues - \$2.00.
2. Contributing member – a person, group, or firm offer special support to the objective of the society – annual dues - \$5.00 or more.
3. Honorary Member

Section 3. Annual Dues shall be payable at the annual meeting.

### **Article IV**

#### **Meetings**

Section 1. The annual meeting shall be held in September.

Section 2. The schedule of meetings shall be established annually by the officers at the annual meeting.

Section 3. One-third of the regular members of the society shall constitute a quorum.

## **Article V**

### **Officers and Directors**

- Section 1. The officers of the society shall be president, vice-president/treasurer, and secretary.
- Section 2. The duties of the officers shall be as follows:
1. The president shall have executive supervision over the activities of the society
  2. The vice-president/treasurer shall assume the duties of the president in the event of the absence, incapacity, or resignation of the president. He/she shall be responsible for the safekeeping of society funds and for maintaining adequate financial records. All customary operating expenses shall be paid without further approval. All non-routine items shall be brought to the membership for approval. He/she will collect dues, keep a membership list, and submit an annual report.
  3. The secretary shall keep the minutes of the society and of the board of directors. The secretary shall be responsible for correspondence.
- Section 3. All officers shall be elected at the annual meeting for a term of one year. Election shall be by a majority vote of the members present,
- Section 4. A curator will be elected annually. He/she will be responsible for the reasonable safekeeping of all materials in the possession of the society.
- Section 5. The officers and curator shall constitute the board of directors. The board of directors shall be responsible for accepting or rejecting material donations.

## **Article VI**

### **Committees**

Committees, as needed, shall be appointed by the president as directed by the membership.

## **Article VII**

### **Amendment to the Bylaws**

These bylaws may be amended at any meeting by a two-thirds vote of those voting, provided notice was given at the previous meeting and notices are mailed to all members at least two weeks prior to the meeting date. All proposed amendments shall be submitted in writing.